

## **DPAC Board Meeting Minutes March 31, 2011**

### **Attendees:**

In-person: *Jean Chickering, Lori Corteville, Dawn Crane, Dr. Paul Dake, Jennifer Edsall, Anne Esdale, Megan Goff, Pat Huhn, Sally Joy, Micki Juip, Mary Jean Klebba, Robin Nwankwo, Kristi Pier, Edward Stein, Richard Wimberley*

By Phone: *Ann Constance, Marcie Gerlach and Lindsay White for Art Franke*

### **Welcome and Introductions**

#### **Approve Minutes (January 11, 2011 Board Meeting)**

- Minutes approved

#### **Introduction of Dr. Paul Dake**

- Micki introduced Dr. Paul Dake as the new DPAC Co-chair
- Dr. Dake spoke about his work including his implementation of diabetes group visits. He discussed some of the dynamics of group visits including benefits, structure of the program, target population, and outreach (including the recent presentations in the Upper Peninsula).
- The board asked questions about the group visit model and welcomed Dr. Paul Dake to the board.

#### **DPCP Update**

- Richard gave a background of his experience in public health. He thanked partners for their work and discussed plans to build upon the strengths already in place during this transition time.

##### CDC/National:

- The CDC grant application has been submitted
- There are many potential changes at CDC, including reorganization. They are anticipating a significant funding cut, so all state diabetes programs funding was reduced by 10%. If the cuts do not happen, then funding will be restored. Due to the reduction in funding, the Diabetes Unit Manager position is on hold.
- The President's FY 12 Budget is possibly eliminating prevention block grant funding

##### State:

- Michigan has been recognized by the CDC in several efforts, including DPAC. Other areas of strengths are the Diabetes Self Management Education (DSME), Diabetes Outreach Networks (DONs), Personal Action Towards Health (PATH), and diabetes surveillance and data evaluation.
- So far our state funding is level for the next fiscal year
- Governor Snyder and the MDCH Director Dazzo are focusing on two dashboard indicators, obesity and infant mortality. There will be an obesity summit in the next upcoming months.

### **Workgroup Updates**

#### **Advocacy/Policy - Sally**

- April 14<sup>th</sup> is Advocacy Day and it will be held at the Radisson Hotel. DPAC will have a display at the event.

- Sally is encouraging DPAC members to attend and suggested DPAC put together an email/phone campaign to contact important key constituents if unable to attend on the 14<sup>th</sup>.
- Workgroup still working on its project with Michigan Department of Education Management of Students with Diabetes policy

### **Communication/Public Awareness-Marcie and Anne**

- Spring newsletter is on the DPAC website. If you have not done so, please check out the updates on the DPAC website!
- Workgroup has decided priority topics for the rest of the year
- Planning on working with NKFM consultant from UM on unified messaging for the Action Plan

### **DaRE-Lori**

- Ragni recently completed the ACCORD Translation Brief
- Working on Sleep and Diabetes, A1C Variants Brief and a supplement to the MedPage “Guide to Reading Research” on the “What is Evidence Based Practice?” A couple of resources were recommended on this subject.
- Upcoming projects include cost analysis

### **Prevention - Pat**

- Developing a new work plan w/ three goals
- Increase collaboration with Chronic Disease focused organizations
- Create and implement an awareness plan, including targeting business and youth

### **Training and Education - Dawn**

- Workgroup is presenting on health literacy at the May meeting
- Wrapping up literacy project, working on resource materials and will post on the website
- Next project is goal setting for people with diabetes

### **Michigan Diabetes Action Plan FY 2011-2014 Update**

- We are currently coming to an end of the Michigan Diabetes Action Plan FY 2009-2011 and have been working on the next installment.
- Jennifer described the planning process for the new plan. This Action Plan will be more streamlined, broad in attended audience and potential partners, and with clearly defined priority areas due to limited resources.
- There have been three planning sessions with key state partners who have identified the top three priorities: strategic partners, unified messaging, and the promotion of evidence based programs. The key partners include members of the DPAC Board and the general membership.
- The Diabetes Unit staff developed preliminary goals based on agreed upon priority areas. The planning group members selected an individual goal of interest and assisted in the development of their prospective goal, objectives, activities, and potential partners.
- The Board reviewed and discussed each goal. Jennifer will send an electronic copy to each board member. All Action Plan revisions are to Jennifer on Friday, April 8<sup>th</sup>.

### **Board Recognition**

- Board members received a certificate and board recognition

- A special recognition was given to Dr. Peter Dews for serving as DPAC Co-Chair from 2005-2010.

### **DPAC and Board Member Recruitment**

- Jose needs to step down; Marvin Cato was nominated and approved as a consumer representative to the board
- There is still another opening since Kathy Pruneau-Hill stepped down last fiscal year
- A revision of the DPAC Charter is needed, especially in the area of board term limits. Revisions are also needed to the DPAC Board and Co-Chair position descriptions. All forms were created in 2007. Micki, Mary Jean and Dawn volunteered to be on a subcommittee to review these documents and present proposed revisions at a future board meeting.
- DPAC Board Leadership to look at gaps and who needs to be represented on the board

### **Operations Manager Report – Jennifer**

- Next Full Membership Meeting: Jennifer went over the draft agenda for the May 5<sup>th</sup> meeting, with a meeting theme of “Experts From Within”. Feedback was solicited and ideas for future presentations and speakers. Ann suggested a presentation on the new Center for Medicare and Medicaid Services (CMS) Demonstration Project. Since it is a tight timeframe for the next Full Membership Meeting, Jennifer and Richard will follow up for with MDCH to see if a presentation can be made at the October meeting. Additional documents such as a press release can be shared with the DPAC membership in advance. Please register for the May 5<sup>th</sup> meeting if you haven’t done so already.
- Robin will sit in on the orientation session on May 5<sup>th</sup>; Mary Jean and Kathy will run session until others are trained and comfortable. The board is looking for one more individual to train to run the orientation session
- A copy of the DPAC FY 10 Annual Report is in the packet and will also be online. The report celebrates DPAC’s many accomplishments.

### **New Business**

- Robin spoke of the structure change to MODE, their next meeting is April 15<sup>th</sup>
- The next DPAC Full Membership Meeting is on May 5<sup>th</sup> at the Kellogg Center
- Diabetes and Kidney Advocacy Day is on April 14<sup>th</sup>
- The next board meeting will be June 2<sup>nd</sup>

Next Board Meeting:  
**June 2<sup>nd</sup> 8:30am-9:30am (Conference Call)**